



King County Board of Ethics
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KING COUNTY BOARD OF ETHICS MEETING NOTICE

When: Monday, October 21, 2002, at 4:30 p.m.

Where: Bank of California Building
900 Fourth Avenue, 4th Avenue and Marion Street, Seattle
5th floor conference room, northwest corner of building

AGENDA

1. ***Approval of Agenda***
2. ***Approval of Meeting Minutes of September 16, 2002.***
3. ***Caroline Whalen, Deputy Director, Department of Executive Services.*** Guest.
4. ***Board Nominations and Appointments.*** Discussion.
5. ***Staff Report.***
 - Washington State Ethics Conference—Declaration by Board Members of Plans to Attend
 - Legislation Update on Proposed Post Employment Amendment

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Minutes of the October 21, 2002, Meeting of the King County Board of Ethics

The October 21, 2002, meeting of the King County Board of Ethics was called to order by Chair Price Spratlen at 4:32 p.m. Board members in attendance were:

Lois Price Spratlen, Ph.D., Chair
Mr. Roland H. Carlson
Margaret T. Gordon, Ph.D.
Rev. Paul F. Pruitt

Others in attendance:

Ms. Catherine A. Clemens, Administrator, King County Board of Ethics
Ms. Caroline Whalen, Deputy County Administrative Officer, Department of Executive Services
Ms. Cheryl Carlson, Senior Deputy Prosecuting Attorney

1. *Approval of Agenda.* Rev. Paul Pruitt moved and Dr. Gordon seconded that the board approve the proposed agenda. Ms. Clemens announced that Mr. Carl Anderson notified her by e-mail on October 17, 2002, that he wished to withdraw his request for reconsideration of the board's previous decision on a request for an advisory opinion. Therefore, the board corrected the proposed agenda by removing Item 4., Request for Reconsideration, and unanimously adopted the amended agenda.

Chair Price Spratlen asked for introductions from those present.

2. *Approval of Meeting Minutes of September 16, 2002.* Dr. Gordon moved and Rev. Pruitt seconded that the board approve the September 16, 2002, meeting minutes with corrections. The board unanimously adopted the motion and the minutes were approved.

3. *Caroline Whalen, Deputy Director, Department of Executive Services.* Ms. Clemens introduced Ms. Whalen and thanked the new deputy county administrative officer for initiating an introductory meeting that took place the previous week in the ethics office. Ms. Whalen stated that she had worked productively with the ethics administrator on ethics-related issues when she served as deputy director of the Department of Development and Environmental Services. Ms. Whalen's county experience includes work with both the legislative and executive branches. Her current functions for DES include liaison to the council and accountability and performance measures for DES agencies. Board members asked her opinion on changes or improvements made by the board and office. Ms. Whalen stated that ethics issues seem to be more understandable now. She noted that county leaders

and employees also know they have an accessible resource for questions and advice on ethics matters. Ms. Whalen thanked the board and administrator for the service they are providing to King County. The board expressed its appreciation to Ms. Whalen for attending the meeting.

4. *Board Nominations and Appointments.* The board reviewed the board nomination and appointment process for three other ethics agencies in Washington State. Chair Price Spratlen directed the administrator to ensure that the nomination and appointment process for expiring terms of this board begin three months in advance of the expiration. Dr. Gordon noted that she had received her reappointment letter from Executive Sims the previous week. Ms. Clemens distributed a list of potential board candidates suggested by board members and the public. Chair Price Spratlen suggested that before the candidate list is distributed to council and the executive, she and Dr. Gordon meet with Council Chair Sullivan to discuss the two expired terms that are council nominations. The chair directed the administrator to schedule the meeting. Chair Price Spratlen recommended that the board only meet when all four members are attending to ensure a full and considered discussion of board matters.

5. *Staff Report. 2002 Washington State Ethics Conference.* Ms. Clemens asked members if they planned to attend the conference, particularly the session for board and commission members. All members indicated they planned to attend all or part of the one-day conference. Legislative Update on Proposed Post Employment Amendment. Ms. Clemens reported that she forwarded the transmittal documents on the proposed amendment to Mr. James Buck, Administrative Services Manager, on October 10, 2002. Following DES review, Mr. Buck will forward the necessary documents to the executive.

Rev. Pruitt moved and Dr. Gordon seconded a motion to adjourn the meeting. The board unanimously approved the motion and the meeting was adjourned at 5:32 p.m.

Approved this 18th day of November, 2002, by the King County Board of Ethics.

Signed for the Board: _____
Dr. Lois Price Spratlen, Chair